

# Permission to lay Laminate Flooring



## General

If you intend to carry out any improvements or alterations to your home and / or property and you are a council tenant you must first obtain permission from Stirling Council Housing Service. We also advise that you contact Stirling Council's Planning Service and Building Standards Team for advice on planning permission, building warrants, legislation, safety and other relevant issues, if necessary, prior to commencing work. If your property is within the Loch Lomond & Trossachs National Park (LLTNP), any Planning enquiries should be directed to the LLTNP Planning Authority located in Balloch.

If you are an owner-occupier in a former council house you may require planning permission or a building warrant for certain types of works. If you propose to carry out internal alterations that do not change the external appearance of your property, you do not require the prior consent of Stirling Council's Housing Service. If you propose to carry out alterations that alter the external appearance of your property or alterations to the land e.g. boundary treatment, driveway, extensions, garage etc, you require the prior consent of Stirling Council's Housing Service as the Benefitted Proprietor. An application form can be obtained from the following options: -

- Online - [www.stirling.gov.uk](http://www.stirling.gov.uk)
- Email - [wightmang@stirling.gov.uk](mailto:wightmang@stirling.gov.uk)
- Phone - 0845 277 7000 and ask for Housing Services, Owner Management Services

## Council Tenants

### *You can apply*

- in writing to Technical Services, Springkerse Depot, Kerse Road, Stirling, FK7 7TE
- by telephoning 0800 027 5888
- by e-mailing [info@stirling.gov.uk](mailto:info@stirling.gov.uk)
- by completing the online contact form from our website [www.stirling.gov.uk](http://www.stirling.gov.uk)

### *You must make sure*

- you do not carry out any work until formal written permission is given from Stirling Council.
- you agree that you are responsible for the full costs of the installation. This includes the installation, repair or removal of the flooring, which includes damage to skirting, floorboards and internal doors.
- you agree that full sound insulation material is used under the flooring to reduce sound transmission.
- you agree, where necessary, that the work carried out must comply with all current gas, planning, building, health and safety regulations.
- you agree that you are responsible for the maintenance of the flooring.
- you agree where our tradespersons need access for maintenance purposes to pipe work or electrical wiring or similar, you will allow access. In the event that this requires the uplift of the laminate floor we will leave it in a safe condition but it is your responsibility to restore the flooring to a finished condition.

If you need help or this information supplied in an alternative format please call 0845 277 700.



email: [info@stirling.gov.uk](mailto:info@stirling.gov.uk) text: 0771 799 0001  
phone: 0845 277 7000 web: [stirling.gov.uk](http://stirling.gov.uk)